

President's Cabinet

McKinley Williams

Notes

January 23, 2009

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11:30 a.m. to 1:00 p.m., President's Conference Room

Present: Richard Akers, Jeanelle Hope, Mariles Magalong, Mercy Pono, McKinley Williams

Absent: Carol Maga

Mack asked Mercy and Richard if they would be interested in attending the Richmond Chamber Crab Feed on February 13th. Mercy will attend in place of Michele Jackson and Richard volunteered to go as well. The completed list of attendees from CCC includes: Carol Maga, Tim Clow, Seti Sidharta, Priscilla Leadon, Mercy Pono, Richard Akers and McKinley Williams

1. Constituency Reports - Mercy had no report.

Richard – hasn't met yet with the faculty senate. However, he did meet with the FSCC. They are looking at trying to establish some years of service to teaching criteria equivalency; they are trying to create clear criteria using transparent tools everyone can utilize. Richard said he received a lot of positive feedback from All College Day. He did not hear of any complaints. Richard will find out when the comedian will be performing again as Mack said he has had several requests to garner a group from CCC to go and see him. Richard has contacted all of the mentors at the beginning of the semester. Mack said we are processing timecards for those that have turned in their mentoring assignments.

Jeanelle – no report but today they are having our retreat for the ICC and ASU. It is a combined retreat. Mack said the Executive Staff went through the Clarus Recommendations earlier this morning. As soon as we type it up, Mack will distribute the results to President's Cabinet. Executive Staff also talked about our management staff development.

2. College Council agenda. Richard requested to remove the Friday/Saturday classes agenda item until a later date. Add Mercy's name to item #7. Add Mariles' name to item #8. Add Budget Update under Information/Discussion. Mack announced that Congress passed the legislation to permit the Army Reserve to exchange the Armory property between CCC and Tuoro University. We got the green light to acquire the land. We will have to first get an appraisal. The Army won't share their classified appraisal with us. The army reserve is approximately a 20,000 square foot building. We had proposed three different plans in our master plan if we were able to acquire the property: 1) to move automotive to that location; 2) move buildings and grounds to that location; or 3) build international student housing. The City of San Pablo is proposing to use the former Arco Station across from McDonalds and build a high rise housing that would be used for international students. They are also looking at another piece of property on San Pablo Avenue for this same purpose

1. Call to Order

CONSENT AGENDA - ACTION ITEMS

2. Approval of Agenda

3. Approval of Minutes from December 10, 2008

ACTION ITEMS REMOVED FROM CONSENT AGENDA

NONCONSENT AGENDA - ACTION ITEMS

4. Basic Skills Committee – Funding Proposals – Jason Berner

5. Recognition of Classified Employee of the Semester – McKinley Williams

6. **College Website Redevelopment Update – Carol Maga**
7. **Proposal from Classified Senate on Renaming of SSC Building – Mercy Pono**
8. **EEOAC (Equal Employment Opportunity Advisory Committee) – Campus Committee Proposal – Constituency Vote**
9. **Accreditation Recommendation 4: In order to further improve college governance, the college should establish a policy for regular evaluation of its governance policy and processes. – McKinley Williams**

INFORMATION/DISCUSSION

10. **Remodel and Other Measure A Activities - Carol Maga**
11. **Budget Update – Mariles Magalong**
12. **Reports from Constituency Groups**
13. **Announcements**
14. **Next Meeting – March 11, 2009**
15. **Adjournment**

3. Mack distributed the accreditation team report which has already gone to the commission. We haven't received the final letter yet. Hopefully we will receive it by Feb. 15. Mack would like to add the accreditation self study to the College Council agenda. Mack went through the recommendations on pages 17, 22, 36, 38 and 44. Four of these recommendations are for the district. The recommendation on page 38 needs to be addressed at College Council. They want a policy for a regular evaluation of our governance procedures. Mariles suggested we attach this to the climate survey.

4. Program Reviews – International Ed. – Mariles said she just received the validation report two minutes before this meeting. It was decided President's Cabinet could not adequately give Final Recommendations without having the validation team meet with the self study team.

President's Cabinet – reviewed EMS and ECE and gave their final recommendations to be distributed to the teams.

5. FTES Goal for 2009-10. Mack said currently we are at 6,041 for this year. We are up 14% this semester. We are projected to be 170 over for current goal. We are going to try for 6,100 FTES for next year which is 1% from last year. We need to stay on a 1% growth per year. Mack said we are going to schedule a meeting within the next two weeks to work on our off-site Hercules proposal with the Hercules government. BioRad has a 40,000 square foot building and they are only using half of it. Mack will make an appointment with Mercy, Carol and Donna to go out to Hercules to view it. We are also looking at an ECHS site. Mack is also asking Carol and Donna to strategically plan to create a "matinee" (afternoon college). LMC is up 22%.

Meeting adjourned at 12:55 p.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President